Hospital Management System Scrum Project Meetings

Agenda of meetings – Third Sprint

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**Hospital Management System – Scrum Project**

**Fall 2022: ITC 315**

**Sprint Planning Meeting**

**Date: 23/Nov/2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* A review of the work that has already been done
* Verifying that the development team is doing all tasks requested by the product owner
* Checking to make sure everything is on the track for the final sprint
* Encouraging team mates to push hard as the final sprint approaches
* Setting a timeframe for completing the sprint

**Outcomes:**

* The sprint's deadline has been determined
* The development team is aware of what to do in the upcoming sprint
* The team as a whole is driven to complete the job
* Everyone in the team is aware that the project is about to conclude

**Daily scrum meetings:**

**Meeting #1:**

**Date: 25/Nov/2022**

* A review of the amount of work completed
* Addressing any issues the development team may be having
* Talking about the tasks to be performed

**Outcome:**

* Errors of any kind were examined in the previous code
* The development team got to work on the scheduling and password management features
* Some parts of the prior code were modified
* The team is nearly finished with the coding part

**Meeting #2:**

**Date: 26/Nov/2022**

* Examining the earlier-written code
* Talking about whether the development team is on the correct track and needs any assistance.
* Talking about the tasks at hand
* The third sprint's anticipated completion time and the possible release date for the system

**Outcome:**

* The development team has corrected all of the coding flaws
* The team is not currently experiencing
* The development team focused on the choices and options available to system users in the admin user mode
* All of the refining user stories' code components have been finished

**Sprint Review Meeting:**

**Date: 27/Nov/2022**

**Participants:**

* Murtaza Gohari: Product owner
* Nawid Mohmand: Scrum Master
* Mohammad Irfan: Development Team
* Nisar Ahmad: Development Team
* Yasar Azimi: Development Team

**Agenda:**

* Whether or not the system's coding has been finished
* Is the system ready for use
* Has the system been evaluated
* Showcasing the system's final version

**Outcome:**

* The system complies with all of the product owner's requirements
* The code is flawless, bug-free, and error-free
* Everyone on the team is pleased with the result